



Minutes of the Executive Council Meeting

Held on 16-17 September 2023

**Auckland Exhibition Centre
743 Papakura-Clevedon Road
RD 2 Auckland**

CONFIRMATION OF MINUTES

The Executive Council confirmed the 22-23 July 2023 meeting minutes as true and correct record.

Subject to the following changes:

- CM/ST Apology for Sunday
- Benefit Shows: Gore & Districts x 2, Otago KA 2nd show is Museum Championship Show
- Dog Training Report: R Cleator was appointed as Deputy Chair and as rep on Rally-O Sub Committee.

Moved: CR; Seconded: LD; – Carried

MATTERS ARISING FROM JULY 2023 MINUTES

The Executive Council discussed the following matters arising:

1. Finance
 - Discussion on Agility budget re: Agility Conference being included in original budget
2. Show Regulations
 - Discussion on Clubs refusing to allow Neuter Class in shows. This requires a tidy up of the Show Regulations to be conducted by the Regulations Committee.
3. CGC Report
 - Office check re: mail out of Bronze Café Experience to all CGC Assessors
4. Code of Welfare
 - The Code of Welfare report submitted by the Chair of CH&W to SPCA was not signed off by Executive Council who only received the document after it had been submitted.
 - ST to ask SPCA for further 2 week extension so that E.C. can provide feedback on the Submission and it can be ratified as an official Dogs NZ submission to SPCA / NAWAC. If granted CH&W Chair to circulate the doc in word form for feedback.
 - Dogs NZ will have a further opportunity to make an official submission on its name to the Code as part of the NAWAC public consultation phase.

MATTERS ARISING FROM JUNE TASK LIST

1. Canine Health & Welfare
 - Updated LRL process to be in latest NZ Dog World & template letter for clubs looking to adopt LRL.
 - Revise a template invite letter for registration to vote

2. FINANCE

TREASURERS REPORT: 31 JULY 2023 ACCOUNTS

Report provided by Clive Phillips. Treasurer

Financial Results Operational

July – Operating Surplus for month

July Actual Operating Revenue greater than Budget by \$6.8k.

Dunedin \$3.3k, Agility \$4.4k and JDT/JDS \$10.1k recorded surpluses over budget during June

Dogs NZ head office (\$1k), AEC (\$6.1k), Gazette (\$3.1k) and CGC (\$0.8k) all recorded deficits compared to budget during June.

July Actual Operating Expenditure Unfavourable compared to budget by (\$0.8k)

Dogs NZ head office \$11.3k, Dunedin \$0.8k and CGC \$0.4k were the favourable activities to budget.

AEC (\$5.7k), Gazette (\$3.2k), Agility (\$0.6k), FCI (\$0.6k) and JDT (\$3.4k) all unfavourable to budget.

Actual Year to Date Operating Revenue Favourable compared to budget by \$80.9k.

Actual Year to Date Operating Expenditure Favourable compared to budget by \$47.8k

The first four months of the current financial year have been strong however there are challenges ahead. Registration activity is around 20% below last year and this trend is likely to continue for the remainder of the year. Kennel name and renewals are down on budget and last year. The FCI and NDS are likely to record deficits greater than budgeted. AEC R & M expenses are also likely to be noticeably more than budgeted. Gazette postage costs increased 32% in July - This increase was not budgeted.

There are timing difference relating to expenses not yet incurred. These expenses are expected later in the year now.

Balance Sheet STRONG - Cash and Property rich

Total cash to end of July \$8.295m, up \$257.3k since end of last financial year (March 2023) and also above the 31 March 2022 balance by \$166.3k

Summary of Group Financial Results: – Operating Income minus Operating Expenditure

Monthly Operating Results:- Favourable compared to Budget and Last Year's Actual surplus.

July Month:- Income less Expenditure				
Actual	Budget	Last Year		
\$95,701	\$89,663	\$49,851		
Year To Date :- Income less Expenditure before Depreciation			Full Year 2023-2024	
This Year	Budget	Last Year	Budget	Forecast
\$192,927	\$64,253	\$129,702	(\$126,125)	\$2,539
Year to Date Operating Result adjusted by UNREALISED Midyear Market to Market Valuation of Investment Portfolio and Depreciation				

<u>Year To Date :- Income less Expenditure, Unrealised midyear market to market Investment Gain/(Loss) and Depreciation</u>			<u>Full Year 2022-2023</u>	
<u>This Year</u>	<u>Budget</u>	<u>Last Year</u>	<u>Budget</u>	<u>Forecast</u>
\$173,414	\$45,653		(\$181,382)	(\$54,173)

Actual YTD Operating results:-

- Favourable compared to Budget By: \$128,674
- Favourable compared to Last Year Actual By: \$63,225

Registry Activity

The table clearly reflects Registry numbers and Revenue are significantly down on last year.

	<u>Analysis YTD JULY 2023</u>					
	<u>Number</u>			<u>Income</u>		
	<u>2023</u>	<u>2022</u>		<u>2023</u>	<u>2022</u>	
Litter Notification	463	649	-29%	18,732	25,217	-26%
Registrations	2,280	3,074	-26%	70,868	93,705	-24%
Transfers	1,724	2,318	-26%	37,793	45,095	-16%
Imports	111	88	26%	10,524	8,422	25%
Exports	100	100	0%	8,935	10,324	-13%
Overall Total	<u>4,678</u>	<u>6,229</u>	-25%	<u>146,852</u>	<u>182,763</u>	-20%

Detailed Operating Analysis

Dogs NZ (NZKC):- FAVOURABLE compared to Budget YTD by \$93.9k

Income \$40.8k FAVOURABLE to budget YTD.

The Investment fund has been the predominant reason for the favourable Income and is due to action taken to sell down the equity holdings.

YTD revenue being favourable to budget masks the registry and Kennel name revenue being \$47.3k down against budget.

Expenses \$53.1k FAVOURABLE to budget YTD.

The favourable actual to budget expenditure figure consists of timing differences where budgeted expenditure has yet to be incurred. These timing differences mainly relate to delays in the strategic initiatives identified for this year.

CGC:- FAVOURABLE compared to Budget YTD by \$3.1k

Expenditure is running slightly under budget.

AEC:- FAVOURABLE compared to Budget YTD by \$1.5k

Auckland held a successful benefit show that exceed budget expectations.

There is a Revenue shortfall against budget of **\$14.6k** ytd. This represents bequest donation revenue budgeted for release this financial year however the Auditors required the bequest funds to be fully released last financial year. This was a late adjustment to the annual accounts.

AEC's under budget expenditure of \$12.1k represents R & M expenditure not yet been incurred. It is a timing difference.

Dunedin:- :- FAVOURABLE compared to Budget YTD by \$5.3k .

Ytd Dunedin's revenue is marginally ahead of budget \$0.8k

The expenditure underspend against budget of \$4.5k represents R & M expenditure not yet been incurred. It is a timing difference.

Gazette:- FAVOURABLE compared to Budget YTD by \$0.9k

Income \$2.7k FAVOURABLE compared to budget YTD.

Expenses (**\$1.9k**) UNFAVOURABLE compared to budget YTD.

Postage & Courier expenditure greater than budget by **\$3.2k** is the reason why expenditure YTD is great than budget by **\$1.9k**. Postage costs increased by 32% in July. The increase was not budgeted and will impact Gazette results this financial year.

FCI FAVOURABLE compared to Budget YTD by \$3.8k.

The FCI show held in April recorded a small deficit of (**\$0.8k**). This was less than the deficit budgeted.

Low entries received for the August FCI show suggest a sizable deficit outcome

Agility:- FAVOURABLE compared to Budget YTD by \$9.9k

Income \$30.8k FAVOURABLE compared to budget YTD.

Agility held a successful and unbudgeted Benefit show which after expenses contributed \$4k.

Agility is holding its first Conference in August 2023. In the build up to the conference Agility have raised funds via a travel levy to offset the travel costs of attendees.

Expenses (**\$20.9k**) UNFAVOURABLE compared to budget YTD.

The unfavourable expense figure results from unbudgeted benefit show and conference travel expenses

The current surplus is likely to represent timing differences which is likely to reduce after the conference and NZDAC are held.

YDT:- FAVOURABLE compared to Budget YTD by \$9.3k.

YDS:- FAVOURABLE compared to Budget YTD by \$0.8k.

Dog Training (all regions):- FAVOURABLE compared to Budget YTD by \$1.4k.

Due to Revenue being greater than budget.

Balance Sheet & Cash Flow

- Cash balances INCREASED \$257.3k since 31 March 2023.
- Debtors \$19.8k greater than at the end of last financial year.
- Prepayments \$91.1k (expenses paid in advance)- \$21k greater than end of last financial year.
- Non-Current Assets reduced by \$19.5k from the balance at 31 March 2023. This is the movement resulting from the current year depreciation charges in the Fixed Asset register. There have been no new fixed assets purchases so far this financial year.
- Accrued Staff Benefits \$67.1k represents the annual leave owing to staff. This has increased \$0.6k since 31 March 2023.
- Receipts Received in Advance figure \$174.5k on the balance sheet comprises the total of Receipts in Advance \$100.9k and Deferred Income Sponsorship \$73.7k

The Director Secretary presented the draft accounts for 30 August and made the following points:

- Good start to the year but we are now seeing the start of the economic downturn in our dog registry income
- Unless we face some unbudgeted surprises we expect to come in better than budget and are aiming for operation breakeven.
- We are lucky to have a large investment fund to provide an income stream when we are facing a slowdown in registry income.

Moved: JB; Seconded: CM; - Report Received

RISK, AUDIT, & FINANCE COMMITTEE JULY REPORT

Report by RAF Chair: John Green

1. Financial Performance

RAF have received the July accounts.

We haven't had an opportunity to meet however we have exchanged emails and are agreement with the Treasurer's commentary on the financial results.

The Treasurer highlights the sharp drop off in Registry activity. While we don't have any information on which to assess whether this is a reduction in consumer demand or a reticence by members to breed and register puppies due to the financial environment and anticipated reducing demand, the impact on the organisation is sufficiently material to warrant adjustment to discretionary expenditure.

It is pleasing to note that Membership and Show Levies are holding up and NZ Dog World income remains strong in the face of increasing distribution costs.

2. Notifiable and/or Material Transactions

The Committee has not identified any notifiable or material transactions to review.

3. RAF Committee Vacancy

Sonia Nicholson has been appointed to the Committee to replace Paul Robinson who had indicated his wish to retire after a number of years on Risk, Audit, and Finance.

Our thanks to Paul for his valuable contribution.

4. Review of Financial Policies

Workplan to complete this project is:

- | | |
|--|----------------|
| ▪ RAF complete preliminary review and draft recommendations for discussion with Secretary & Treasurer. | Mid-October |
| ▪ Prepare summary of recommendations for EC subject to whether we need to consult with our Auditors. | 1 November |
| ▪ Executive Council ratify | 25/26 November |

5. Other Projects

- i. Review of Risk Register when this comes to hand.
- ii. Developing Dashboard reporting for visualising key numbers & ratios to track trends and effectiveness of strategy.

The writer has commenced work on this project and expects to be able to provide samples to November meeting.

CM spoke to the report and Executive Council look forward to receiving the new reporting dashboard.

Report Received: JB; Seconded: LD; - Carried

FORRESTER PARK CREDIT CARD & REMOVAL OF DOGS NZ O/D FACILITY

Report to Executive Council by Director Secretary

RE: Facility Credit Card & National Office Overdraft Facility

Recommendation 1:

That Executive Council approves a credit card facility for Forrester Park Management Committee with a \$4,000 limit.

Rationale:

This is the same credit card arrangement as for the Ardmore Management Committee and the Dogs NZ Treasurer has oversight of the credit card statements.

Moved: CM; Seconded: SM; – Carried

Recommendation 2:

That the current New Zealand Kennel Club overdraft facility with Westpac Bank for \$35,000 be closed.

Rationale:

This recommendation is supported by the Treasury & Investment Committee.

Over the last 5 years the overdraft facility has not been used nor have we come close to needing to use the facility. Westpac Bank charges a monthly fee of \$35 (\$420p.a.) for making the overdraft facility available.

Given the cash reserves of the organization, Management recommend The New Zealand Kennel Club advises the bank to remove the facility. Should an overdraft be deemed necessary in the future then an application can be made to the bank.

Moved: MH; Seconded: CR; – Carried

3. IMPORTANT ITEMS

MEMBERSHIP FEE DISCUSSION PAPER

Report by Director Secretary and Treasurer (Clive Phillips)

RE: Review Paper to EC on potential membership fee structure if non magazine membership

1. Background

At the February meeting Executive Council asked the National Office to prepare a review paper on the potential impact of allowing all members to choose a non- magazine membership option.

This paper will raise matters that need to be further investigated prior to setting any new potential membership fee structure if a non-magazine membership is agreed.

2. Key Assumptions

The overriding assumption should be, whatever the outcome, overall revenue should remain neutral and ideally should be improved.

For the purpose of this paper, we will assume a membership of 5,000 of which 4,100 pay the NZ Dog World annual subscription.

3. Magazine Financial Performance

The attached Schedule details the financial performance of the magazine over the last eight years. Member Magazine subscriptions represent between 59% to 64% of the total magazine income.

The 8-year average magazine income has been \$265,587 per year and the average expenditure \$209,839. The magazine has generated an average surplus of \$55,748 per annum for a total of \$445,983 over the 8-year period.

The 2023/24 Budget has magazine revenue of \$339,226, expenditure of \$265,382 and a surplus of \$73,844.

Based on the 2022-23 Financials the average cost of printing (\$27.10) and mailing (\$17.40) the magazine was \$44.50 per member. We still have to pay for the design / production cost of the magazine which is approx. \$20 per member.

The current membership differential between magazine subscription and non-magazine subscription (2nd household member) is \$59 (inc gst).

4. Potential Financial Impact

If members are offered a non-magazine membership, no matter how small the savings, it is highly likely the number of members paying for the NZ Dog World annual subscription will decrease. For every 500 members who cease to subscribe the revenue loss to the magazine will be \$25,650 p.a. based on the current fee structure and excluding GST.

To avoid a financial distress, we are assuming the current member fee for non-magazine members will need to be increased significantly to offset the revenue loss but overall, they would be paying less than if they received the Magazine.

There is minimal cost saving achieved reducing the magazine print run, although distribution costs would produce a saving for every member who ceases to be a magazine subscriber.

As magazine numbers fall there is likely to be an impact on non-member advertising. Advertisers are likely to seek either a reduction in advertising costs, a reduction in the number of adverts placed or stop advertising completely.

As subscriber numbers decline the lower revenue will move the magazine from a surplus generating activity to a deficit operation.

5. Print Copy or Digital?

A key question is “Does Dogs NZ want to continue with a magazine and if so in what sort of format?”

If we want to convert the magazine from print copy to an electronic version the following issues would need to be investigated and costed.

- Will non-member advertisers still be keen to advertise in an electronic version of the magazine and at what ad rate?
- While we have a mailchimp facility to send large files like an electronic magazine there is no guarantee individuals will be able to receive large files on their devices.
- The cost savings from ceasing to produce a hardcopy magazine will need to be compared to the costs involved in producing and sending an electronic version.
- Dogs NZ main sponsors receive free magazine advertising as part of their contracts. Will changes to the magazine impact on the level of sponsorship received in the future?

6. Key Strategic Considerations

We need to consider the following key strategic questions:

- Does Dogs NZ want a magazine dedicated to general canine and membership issues?
- If so, what is the best format in the future, print or electronic?
- Or should we just have an electronic gazette type publication that meets NZKC rules requirements?
- Should the Magazine generate a surplus or should it be a deficit activity for the benefit of members (like a rules /show gazette would be)?
- If the latter, then where does the organization find new revenue sources to cover the lost revenue?

7. Summary

Any move to an electronic copy of the current magazine will not result in the reduced membership fee that members will expect and will expose Dogs NZ to a large revenue risk.

The option is to move to an electronic gazette style publication (featuring only show schedules, rules & regulation notices and sponsor adds) which will have lower production costs but the issue of generating a replacement net revenue stream that we have enjoyed from the magazine will remain.

The Executive Council discussed the report and decided to retain the current membership structure. Close attention will be paid to ongoing profitability of the magazine and the report will form the basis of any future review of Dogs NZ membership structure,

Report Received

SHOW PROGRAM IMPLEMENTATION PLANNING REPORT

Report by Director Secretary

The Executive Council discussed the report and the following motion was passed:

- That Show Manager be selected as the preferred Dogs NZ show program partner.

Moved: MH; Seconded: KM; – Carried

It is important that robust comms be developed for members and clubs on the change-over. The comms program should be implemented at the same time as the detailed planning work for the integration of the new show program into the Dogs NZ Registry and Membership systems. The issue of integrating dog training show programs to be including in the implementation planning.

Expected change over between the existing Dogs NZ show program and Show Manger will be in May – June 2024 period to minimise inconvenience to Clubs.

MANFEILD TRUST AGREEMENT & SHOW BOOKINGS REPORT

Report by Director Secretary

RE: Manfeild Trust Agreement

1. Status of MOU/Contract

After discussions with Manfeild Trust Management and their legal team we have decided to move away from an MOU and instead have a dedicated formal contract between both parties which governs all Dogs NZ club bookings at Manfeild Arena.

The contract process that I have proposed is:

- We have a template contract between Dog NZ- Manfeild Trust which is signed by both parties for each event hiring and details a “standard package” of event facilities.
- The club hosting the event will need to complete (and sign) an attached schedule that details their facility requirements which are outside of the “standard package”

Regarding event hire payments:

- Manfeild Trust invoice Dogs NZ for the “standard event package” as detailed in the signed contract.
- Manfeild Trust invoice the host club for the additional facility requirements as detailed in the signed schedule.
- Dogs NZ will invoice the host club the “subsidised” hire fee.

With this process:

- Dogs NZ retains control over the process of Clubs wanting to book events at Manfeild (so Julia only needs to deal with one point of contact at Dogs NZ regarding your booking schedule and we have control over the subsidy budget).
- Manfeild Trust have only one invoice party on payment of the ‘standard event hire’ for all Dogs NZ bookings
- It is very clear to Clubs what venue expenses they are responsible for paying outside the subsidy deal with Dogs NZ.

I am waiting for Manfeild Trust to come back with the draft contracts and schedules. Once we have agreement on a final contract and schedules we will be ready to turn the pencil holds into confirmed bookings.

2. Status of 2024 Pencil Bookings

I have emailed the Wellington Region All Breeds clubs asking them to confirm if they are interested in hiring Manfeild at the new subsidise rate for 2024 shows

I have also placed notices in three successive Dog-iE News for Clubs that may have an interest in using Manfeild Arena to contact me so that we can get their preferred show dates in the Manfeild booking schedule.

Below are the current pencil holds we have for 2024 show season which includes the proposed FCI show in April and NDS in September.

Event: Dogs NZ 2024		
Club	Proposed Date	Notes
FCI Show (Federation Cynologique Internationale)	20/21 April	
<i>Wellington Kennel Centre</i>	<i>1-2 June 2024</i>	<i>TBC</i>
Central Dog Obedience Region - for Benefit Obedience and Rally-O show	29/30 June	
Feilding Dog Training Club	20/21 July 2024	
National Dog Show (NDS)	2 Sept - 8 Sept	
Hutt Valley KC/Kapi Mana KS	30 Nov/1 Dec	TBC

3. Equipment Update

I have started to order the required additional show equipment as outlined in the original proposal document. Dog Training Committee are keen to use the additional ring barriers for NDTCA 2023. I am also arranging for Royal Wolf to move our two show containers to Manfeild for permanent storage.

The Director Secretary updated Executive Council on the latest pencil booking status. Wellington Ladies KC have confirmed that they do not wish to book any indoor show at Manfeild during their traditional August weekend and that date has been offered to Feilding Dog Training.

Moved; Chair: - Report Accepted

NDS 2023 VERBAL REPORT

SM and JB provided a verbal report on the organization of Purina Pro Plan NDS 2023. Prizes have been confirmed and the NDS Committee noted the generous support of our partner sponsors, Purina Pro-Plan and PD Insurance.

SM outlined the following key roles for Executive Councilors and staff who are attending NDS;

- CM: Steward duties
- GC: Dog Training Liaison

- FH: Show Manger (Curtin Raiser) + NDS Steward Duties
- BH: Judges meet & greet & hosting duties
- STT: Show setup and sound mike duties & Van driver
- LD: Trophies & prizes
- MH: Judging & sound mike duties
- Colleen Begg: Data entry, photography & members distribution desk
- Rhea Hurley: Dogs NZ Stand
- ST: Van driver for judges & E.C. transport

BH to change flights to be able to meet overseas judges arriving on the Sunday. Formal dress for all E.C. and staff on BIS day. Councilors to wear E.C. badges during show days.

NATIONAL SHOWS 2024/25

Report presented by Director Secretary

RE: National Shows 2024/25

1. Current National Show Schedule

We have the current proposed / confirmed dates for National Breed Shows in 2024/25:

National Dog Show:

- Manfeild Arena: Week 2-8 September 2024

Moved: CR; Seconded: STT; – Carried

FCI Shows:

- Manfield Arena: 20-21 April 2024
- McLeans Island: 11 August 2024
- Tauranga: 26-28 October 2024
- Hamilton: 28 February 2025

Moved: Chair; – Carried

2. Key issues for Discussion

National Dog Show:

- Ratification of 2024 date (the one club affected has an alternative date they are happy to move to)
- Appointment of Show Committee Chair and formation of committee.
- What do we do for 2025?
 - Call for expressions of interest in next Dog iE news for South Island Show
 - Or hold NDS every two years?

FCI Shows

- Show manager and committee for Manfeild Arena show in April 2024.

Executive Council discussed the formation of NDS 2024 Committee. Manawatu and local regional clubs to be approached and notice calling for volunteers to be placed in Dog-iE news. The objective is to have an organising committee confirmed before December. The size of Manfeild allows both Agility and Dog Training events to have a presence during NDS show week.

Key locals to be shoulder tapped to assist the National Office in running the FCI Show at Manfeild in April. Discussion on the effect of the show on the working dogs clubs shows schedule for the same weekend to involve Colleen Begg.

4. REGULATIONS

Summary of current regulations committee work:

- Recommendation for show regulation 19.3.1
- Tidy up of show regulations for harsh handling
- Review of unintended consequences for neuter regulations

5 COMPLAINTS / DISPUTES

DISPUTES UPDATE REPORT

Report by Steven Thompson Director Secretary (ST)

Executive Council discussed the Disputes report and the approved the recommendations from the Chair of Disputes committee regarding the settlement of two official complaints. Executive Council also acknowledge the outcome of a recent Judicial Review finding.

Report Received

REGISTRATION DECISION REVIEW

Application to Review Registry Decision

MOTION 1:

That the pedigree papers issued to two bitches be withdrawn and both bitches be transferred to Sports Registry as non-pedigree dogs.

Moved: STT; Seconded: LD: - Carried

MOTION 2:

That the Breeder be asked to DNA test the litter with an authorised sampler and microchip scanned and verified. If the breeder refuses to test the dam then Dogs NZ will have no option but to withdraw the pedigree papers and transfer to the Sports Registry.

Moved: JB; Seconded: SM: - Carried

BREEDERS CODE OF CONDUCT BREACHES

Report presented by Canine Health & Welfare Officer Rhea Hurley

Approval for suspension of Kennel Names for non-payment of BCOC fines.

Moved: STT; Seconded: Chair: - Carried

6 OFFICE REPORTS

DIRECTOR SECRETARY JUNE 2023 REPORT

Report presented by Director Secretary (ST)

1. Key Strategic Plan Activities – FY 2023-24

The Dogs NZ Strategic Plan focuses on 5 key strategic priorities which have been incorporated into our annual business plans and this report will focus on what initiatives we have underway to achieve our 10 year goals.

The key focus of the National Office is on the following current projects

Strategic Priorities: Membership Value/ Support & Empower Clubs

Member / Kennel Name Automation Projects

We have completed a review of all the certificate & registration mailouts which with the increasing NZ Posts costs now total annual expenditure of \$37k in postage alone.

Any current registration / membership mailout we will automate with expected annual; savings of \$26k. This has added an additional 5 new Edm/Pdf programs to our current new members, kennel name projects.

Championship and other award certificates (CGC etc), we will continue to mailout in C4 envelopes.

National Show Steward Training Program

Anne Deery is working the training material for our national steward program which will include a module on FCI Shows and an exam booklet which will be the last part of the course.

It is proposed that each training session will consist of:

- Discussion of the contents of the training booklet
- Review of the Rules and Regulations which are relevant to stewarding.
- Mock scenarios on completing the different steward's sheets.
- Final ½ hour exam.
- Day 2 of the course will consist of a practical exercise using a ribbon parade.

Executive Council will be able to review the training material at the November Council meeting.

Partnership Programs - Launch of Co-Branded Insurance

We have had a successful launch of the new co-branded insurance products with our partner PD insurance which included:

- Dedicated launch EDM's to breeders and general members database.
- Three new "insurance partnership" pages on our website.
- 3 page announcement advertorial in the September NZ Dog World.
- Inclusion in our "Woolf" EDM to new puppy owners.

The new co-branded insurance products will be a major feature of PD insurance presence at NDS 2023.

Partnership Programs - Dog iE News Upgrade

With the assistance of both PD Insurance and Purina we have launch a refresh of Dog iE Newsletter which includes graphics and a more colourful and easier to read style. We have also moved to the Mailchimp platform to better process our data base send which will result in the newsletter landing in members "inboxes & phones" in a more timely manner.

Strategic Priority: Registry Development

IT scope of Work Update

The last new registry platform work is being completed (manual processing of new litters) and the final development work will have been completed. 5 staff are already permanently using the new platform and Registry will change over to the new platform post Marilyn Heads retirement. The old registry platform will then be retired.

The next big registry development project will address the way the database stores titles, awards and endorsements as its basically unmanageable in its current form. Because this information is used in so many different places it needs to be tackled as a separate project and will not be a quick fix.

The office is already using the new membership platform and we have a few website based forms that the members interact with such as the litter application forms and puppy registration forms that need a review/tweak. The next major development focus will be completing the member / kennel name automation projects.

National Office Managed IT Service

We have retained AlphaNZ to provide managed IT services for the National office. Projects that they have just completed include:

- Moved from a physical server host system to a cloud-based host system for all files/emails etc (upgraded and retained physical server as backup).
- Improved off-site login access to shared folders / emails for those working from home or remotely.
- Adopted charity subscription for upgrade of all office computers to Microsoft M365 programs.
- Upgrading of all Office Desktop hard drives.

This is a welcome addition to our Office IT capability and removes the daily responsibility of maintaining our IT infrastructure from Sue Connor.

Strategic Priority Expanding Dog Training

CGC Committee have asked the national Office to upgrade the Canine Good Basic certification process which allowed us the opportunity to review the current office procedure for all CGC certificates.

We are currently still in the age of XL spreadsheets recording awarding of CGC certificates and will start a project to integrate the awarding of CGC certificates into our registry database (by giving each dog a “CGC number”) that will allow us to automate part of the certificate process and develop a dog training database to which we can promote Dogs NZ membership and sports.

Strategic Priority: Promoting Canine Health

I have attached a summary report from the Canine Health & Welfare Officer Rhea Hurley on her recent presentations and participation in various workshops with our key strategic stakeholders.

To assist with the rollout of the RFG program (which is due to go live on 1 January after the completion of the required four notifications in the Sept – Dec issues of NZ Dog World), 2 more vet training sessions are scheduled for the Christchurch and the centre of the North Island (Rotorua or Tauranga tbc).

With the increased numbers of LRL’s progressing through the system it is important that the Canine Health & Welfare Officer presents to the CH&W Committee a science based report on the potential impact of the proposed health tests on genetic diversity of the breed. It is important that we avoid the adoption of unnecessary tests that have the potential to limit the genetic diversity of the breed.

Strategic Enablers - Strategic Stakeholder Relations

The current Chair of Companion Animals NZ (CANZ), Professor Natalie Waran has resigned from the Board to take up the role as first Director of the “Good Life Centre” which has just been established by CANZ. I have stepped in as Acting Chair until a time that the Board elects a new permanent chair.

2. Staff Update

I will be able to verbally update Executive Council on the appointment of a new Executive Administration Manager as we have received 28 applicants and I expect to have completed all final interviews and made an offer to the preferred candidate by our September Council meeting.

Executive Council discussed the report and recommends tightening up the application for kennel names which could include a test similar to those required for registration in Australia.

ST to ensure that current Massey University DNA Test add in NZ Dog World no longer has the preferred testing status text.

Report Received: CM; Seconded: LD:- Carried

Canine Health & Welfare Officer Report

External Meetings

Recent Meetings

28th -30th June 2023 – NZVA Conference

I attended the conference in partnership with PD Insurance who had a stand in the exhibitor section that they allowed me to share with my Dogs NZ RFG brochures.

The main aim was to promote Respiratory Functional Grading (RFG) to veterinarians. It was also a good opportunity to promote pedigree dogs and our Breeders Code of Conduct.

The timing was brilliant as one entire day was dedicated to brachycephalic health, including a talk from Dr. Jane Ladlow, the creator of RFG.

There was negativity from some vets, but this led to some great conversations on breeding better breathing dogs rather than expecting surgery for brachycephalic dogs, the importance of genetics and why crossbreeding is not a solution, and what Dogs NZ is trying to do to improve standards.

NZVA Conference 2024

The conference is a good opportunity to promote pedigree dogs to veterinarians – particularly our ethical regulations and health initiatives. The conference would be an appropriate venue for a yearly review of the RFG scheme with the certified veterinarians, sign them up to continue the scheme, and train more if we are lacking in any areas. Dog sports and training already are seen to have value to veterinarians, and we need to work on improving our breeding and confirmation showing social license.

We will book an exhibitor site for 2024 as in partnership with PD Insurance, we have developed Canine Health and Welfare specific display stands, which will be available for use not only with veterinary meetings but also with public events and dog shows. We can use our existing display brochures (“All About Purebred Dogs”, “5 Things to do with your Dog”) as well as our health specific brochures on BCOC and RFG.

19th August – Agility Conference

I gave a zoom presentation at the inaugural Agility Conference on my role at Dogs NZ and the stakeholders I am building a relationship with, followed by a discussion on social license.

Agility are well aware of the importance of social license to continue their sport and are working on better reporting systems on the health risks associated with their sport and making changes to handling and potentially injurious equipment. They are very conscious of the need not to do anything at events they would not want seen on social media by people outside of their sport.

21st August – Massey University

I was invited by faculty staff to a workshop style lecture to over 80 Year 4 students on the welfare consideration of brachycephalic breeds.

I delivered my presentation alongside Dr. Becky Murphy and the discussion points relevant to Dogs NZ included:

- How have extreme conformations come about?
- What are breed standards, how do they get changed, and why are they important?
- What is health testing for breeding dogs and how can veterinarians help?
- How do we improve things?

The main aim was to increase trainee veterinarians' understanding of Dogs NZ to help foster positive working relationships with breeders in the future.

Upcoming Meetings

18th October – Animal Welfare Network Aotearoa

AWNA is a stakeholder group of organisations with an interest in animal welfare of which Dogs NZ has been an invited participant for the last 6 years. Other important stakeholders include SPCA, NZVA, MPI, CANZ, NAEAC, NAWAC, Massey University, VCNZ, Racing Integrity Board, as well as over twenty other primary industry organisations.

The March meeting was on sentience and how it affects our relationship with animals, held in Palmerston North. There were twelve speakers from all areas of animal industries and activities from Veterinary Neurology to Farming.

The next meeting in Christchurch is on Social License with regards to Animal Welfare so a very pertinent topic for Dogs NZ.

7th November – NAWAC Meeting

The Director Secretary, Canine Health and Welfare Chair and I will be attending the next NAWAC ordinary meeting. The aim of this meeting is to update NAWAC on the health and welfare initiatives Dogs NZ are developing and are in place.

Key focus of our presentation will be:

- Presenting our 10-year strategy which includes canine health and welfare as a strategic priority.
- The RFG program which offers a scientifically validated test to provide guidance to breeders on how they lower the risk of affected puppies.
- Update on compulsory minimum health testing (LRLs) and Judges Breed Observations.
- Breeders Code of Conduct and the investment in the registry system to enable improved monitoring, reporting and tracking of any breaches. Having an effectively enforced Breeders Code of Conduct is an essential component for maintaining our social license.

Report Received: JB; Seconded: SM:- Carried

MEMBERSHIP & CLUBS REPORT

Report by Colleen Begg (Membership Manager)

Outstanding Accounts

The following clubs have still not paid their annual subscription. All were posted a copy of the invoice and telephoned regarding this

The Spitz Breeds Club

Wellington Pug Dog Club

South Island Labrador Retriever Club

None of the above associated clubs have any shows scheduled.

Wellington Pug Dog Club – secretary has contacted me and advised that they are working with their bank to change the signatories to their accounts. Once this is completed the account will be paid.

2024 All Breed Championship Show Dates

Finalising the loading of these show dates for 2024 and confirming with the clubs involved that the dates are correct. Once these are all loaded will issue a 5 year calendar.

Central Region Dog Training, Southern Region Dog Training 2024 dates have been added to the show diary as well as Agility dates for 2024

The Executive Council discussed the issue of clubs who have not paid their subscriptions. The Spitz Breeds Club are experiencing issues in having their bank account signatories changed. The South Island Labrador Retriever club is to be disbarred for non-payment of annual subscription.

Report Received: CM; Seconded: SM:- Carried

DOGS ON REPORT

Report by Colleen Begg

CH Franzell Eyez A Pocket Rocket 05587-2019 Chinese Crested Dog owned by N Villaroman

This male Chinese Crested Dog has been placed on report for attempting to bite the judge whilst the dog was on the table for examination at Auckland Toy Dog's Championship show on 23 July 2023.

The owner has been advised and the dog's records endorsed.

Salazka Wheeping Willow 02171-2023 Chihuahua (Smooth Coat) owned by J Mattsson

This female Chihuahua (Smooth Coat) was excluded from the ring for attempting to bite the judge at Auckland Toy Dog Club's Championship show on 23 July 2023.

The owner has been advised and the dog's records endorsed. The owner has advised that the dog will not be shown again and is to be desexed.

Chatto Mr Marshmello 03893-2021 English Springer Spaniel owned by D Parker

This male English Springer Spaniel was being shown at Otago Kennel Association's Championship show on 9 July 2023 and was reported as being unsettled in the ring. The steward gave the handler the opportunity for the dog to leave the ring however as the dog did so he tried to lunge at another dog. No contact was made with the other dog The owner has been advised and the dog's records endorsed.

Niall Laird Of Ohawe OB/9250 Border Collie owned by T Woodhead

This male Border Collie has been placed on report after an incident in the agility ring at North Taranaki Dog Training Club's on 27 August 2023. A person was bitten on the thigh (no blood was drawn) as they were entering the ring to catch another reactive dog and the other dog and its handler were leaving the ring.

The owner of the dog apologised. The dog has been placed on report with 2 month stand down, owner advised and the dog's records have been endorsed.

The owner has advised that he will be muzzling the dog at all times except when in the ring. Also is withdrawing the dog from agility for 6-12 months.

Rima OB/9296 Belgian Shepherd X owned by C Walker

This dog was entered at Tararua All Breeds Dog Training Club's Championship Obedience Tests on 26 August 2023. The dog had been placed on report for an incident at Mid Canterbury Dog Training Club's Championship Obedience Test on 19 March 2023.

Both Geoff Collins and Rosemary Cleator observed the dog advising there were no issues. However they noted that the owner did not put Rima in the stays in the ring - she did them outside on a long line.

Rosemary advises that she spoke with the owner who said she didn't do stays in the ring as there were some young dogs in there that can be prone to moving so she wanted to ensure Rima was successful outside.

Rosemary advises that she informed the owner that does not count as an observation as she did not do the exercise that she had the issues with when she was reported.

GC Noted that he had observed this dog doing stays in the ring without incident at the Horowhenua Obedience on 9 September and this should count as the dogs first observation.

Federal Star Of Justice 02922-2015 Pyrenean Sheepdog – Long Haired owned by T Page

This male Pyrenean Sheepdog – Long Haired was on report when it rushed one of the judges at Waimakariri Dog Training Club's Agility Event held on 7 September 2019. An appeal was received by Executive Council in November 2019 who resolved that the dog was to complete CGC training.

The dog has now qualified CGC. He has also completed 6 observations arranged by Dog Training with no problems reported.

The endorsement has been removed from the dog's records and the owner advised.

Hoi OB/9539 German Shepherd Dog owned by N Potts

An incident report has been received from the show manager of Waimakariri Dog Training Club's Championship Agility & Championship Jumpers events on 3 September 2023. They advise that the above male German Shepherd Dog was involved in an incident with a Border Collie in the parking area used by agility competitors. It appears from witness reports that the German Shepherd was off lead which was contrary to club policy recorded in the show catalogue and as part of the show manager's speeches on both mornings of the event to all competitors. It was barking at the Border Collie and made contact although the Border Collie and the handler were not injured.

The owner of the German Shepherd has apologised and advised that he will not be attending any dog events with his dogs until 2024 and will, in future, be using a halti.

REPORT RECEIVED

7 EXECUTIVE COUNCIL SUB-COMMITTEE & COMMITTEE REPORTS
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BREED STANDARDS REPORT

Report from Martin Hewitt, Chair: Breed Standards Committee

1. Border Collie

A request was received from a member to have the ear section of the breed standard of the Border collie amended to read “Carried erect or semi-erect”. Currently the Standard only allows for semi-erect ears.

A notice was placed in the Dog World seeking submissions on this as initially this committee had recommended agreeing to the change.

However, the submissions received were overwhelmingly in favour of maintaining the status quo and not allowing the change to allow erect ears.

Recommendation 1

That the request that the ear section of the Standard of the Border Collie be amended to read “Carried erect or semi-erect” be declined.

Moved: MH; Seconded: SH; – Carried

2. Bavarian Mountain Scent Hound

A request has been received to recognise this breed in New Zealand. The applicants have imported a dog from Ireland and wish to have it Registered here in New Zealand. They have requested that we adopt the FCI Breed Standard.

They have provided detailed background information on the breed and its history.

Recommendation 2

That the Bavarian Mountain Scent Hound be recognised by Dogs NZ

Recommendation 3

That the FCI Standard No. 217 be adopted for the Breed.

Recommendation 4

That the section on Disqualifying Faults be renamed Very Serious Faults

Recommendation 5

That the Canine Health and Welfare Committee be requested to recommend any mandatory Health tests required for the breed to be recognised.

Recommendation 6

That the New Zealand Dog Judges Association be requested to conduct an Open Book examination for all judges listed on the Hound Championship panel.

Recommendation 7

The requirement to have a Working Trial as mentioned in the Standard shall not apply to dogs in New Zealand.

Moved: MH; Seconded; SM; -CARRIED

HEALTH & SAFETY COMMITTEE

Report presented by Karen McIntyre, Chair Health & Safety Committee

Executive Council discussed the comprehensive report which covered the following:

- Health & safety Introduction – Why?
- Where does Dogs NZ Fit?
- Duty of Volunteer Officers
- Duties of Volunteer Workers
- Duties of other Volunteers, Members and Event Participants
- The 9 Elements of ACC 440 Requirements for a Health & Safety Management System

The recommendation of the H&S Committee is that in partnership with Management it conducts an “ACC H&S Audit” which will have the following stages:

- Office H&S Audit
- Venue H&S Audit
- Events H&S Audit
 - National Events
 - Club Events

The issue of Dogs NZ liability Insurance cover was discussed and ST to check if it covers health costs for overseas judges who maybe injured/ill at Dogs NZ events. E.C. asked for a H&S Registry to be included in all future Board Meeting Reports which will include any human injuries resulting from Dogs on Report incidents.

REPORT RECIEVED

CAININE HEALTH & WELFARE (VERBAL)

Verbal report from Lynley Drummond (LD) Chair, Canine Health & Welfare Committee.

Key current work program:

- Code of welfare submissions from members and summary doc submitted.
- 9 Breed LRL's proposals in review / vote process: (Staffordshire Bull Terriers, Poodles (Miniature), Bearded Collie, Border Collie, Cavalier King Charles Spaniels, English Springer Spaniels, Golden Retrievers, Rhodesian Ridgebacks, American Hairless Terriers).
- We have two more breeds where we are waiting for Club approval to start the review / vote process.
- 10 other Breed's have been identified for follow-up to initiate LRL process, including reinitiating Breed LRL's that did not achieve 75% vote threshold. A new "LRL proposal" doc for Clubs will be developed which will include the key health concerns in each breed.
- Any new breeds recognised by Dogs NZ will also have an LRL minimum standard of health test scheme.

Executive council discussed the verbal report and the future opportunity to develop LRL minimum health tests schemes for Agility / Dog Training dogs on the Sport Dogs registry.

Report Received: JB; Seconded: SM:- Carried

AGILITY COMMITTEE REPORT

Report presented by Paul Taylor (Chair)

AC committee Meeting

The last AC meeting was held at DNZ Ardmore facility over the 5th and 6th August 2023.

Topics for Executive Council meeting:

Financial Matters.

Amending the kiwibank access authorities for our Treasurer and Chair remains outstanding, with DNZ staff involved in trying to get this resolved. Income continues to be above budget with increased show levies. Some expenditure line items are showing as exceeding budget forecasts. However these will even out as all of the conference items were scheduled for August but in reality flights and accommodation expenses were paid in the months prior. Overall, the financial state is looking good.

Inaugural Agility Club Conference.

The conference has been held and was a resounding success. The committee would like to acknowledge the participation of EC members as well as DNZ staff. All that remains now is to complete post conference administration. A summary will be provided by Chris on behalf of the AC during your September meeting. This was a huge initiative and accounts for the majority of our forecast expenditure this year.

Judges' education initiative

The in-person phase will be completed in Sept with Jan Egil Eide conducting 2 days of training made available to anyone on the judges panel, the first in CHCH and the second in Masterton, with both venues being popular. Following this we will seek feedback from our judges to measure the success of this and the online

sessions conducted earlier in the year. The feedback will determine form the basis of what future initiative's judges would like to see. This is the second major expenditure item for the year.

NZDAC

With October fast approaching this agility showcase event will take centre stage. Entries are due to close in a few days and for the first time some of the classes will be split into the five height categories for the first time ever in NZ, this indicates that the sport of agility is thriving and growing, which is great news for DNZ.

Hoopers

Following on from EC's approval we have formed a working group to develop the sport of Hoopers as an additional discipline under the AC's umbrella. We took the opportunity at Clubs' Conference to explain the sport of Hoopers to the delegates which was well received. More details will follow.

Canine Health & Welfare Subcommittee

Karen has joined this subcommittee and is now attending these meetings and is providing two-way communication paths to encourage our members to engage with the minimum health testing standards consultation and voting processes.

Meeting matters of interest to EC

We discussed the draft SPCA animal welfare document and have provided feedback on any matters that may affect our members. Nominations close on 31 August, for registration of interest in forming the next Judges subcommittee. Currently we have more nominations than required so we will be conducting a vote in the first week of September. Chris will be able to update you during your meeting. Our next meeting is scheduled for 28th and 29th October at Ardmore

CR debriefed Executive Council on the August Agility Club Conference and thanked members of E.C. and management who attended the conference.

CR updated Executive Council on NZDAC which now has over 5,000 entries and the planned introduction of the sport of Hoopers which both BH and ST are keen to try with their dogs.

Report Received: CR; Seconded: LD:- Carried

DOG TRAINING COMMITTEE SEPTEMBER REPORT

Report presented by Geoff Collins (Chair)

1. Dog Training Committee Meetings

A Dog Training Committee meeting was held in Porirua on Saturday 2nd September.

2. Judge Appointments and Promotions

The following people have been approved for appointment or promotion to the judging panels:

- Michelle Ingham promotion to Test B panel
- Carol Lavery promotion to Test C panel
- Des Richards promotion to Rally-O Encore panel
- Nicole Beaumont appointment to UD panel

Moved: GC; Seconded: JB; – Carried

GC To confirm if Carol Lavery would like to be appointed to FCI Panel.

3. **October Voting Round**

The August discussion items advised at the July EC meeting will go out for voting in October.

4. **National Dog Show 2023**

- Entries for the Obedience and Rally-O invitational events on the Wednesday have closed
- We are running an Obedience and Rally-O show at the Counties grounds on the Thursday and Friday for people to attend after the National events
- A request for donations to cover the cash prizes has gone out
- Still hoping to get some Pro Plan product for the place-getters
- Need to come up with a scoreboard or big screen to display the scores

5. **National Dog Training Assembly (Levin, Labour weekend)**

Entries have closed and we are making the final plans for the show including extra fencing (ordered by Steven), catalogue, badges, hoodies, function, carpeting for the wooden surface etc. Fiona Hodgson and Steven Thomson will be attending on some days over the weekend. Pro Plan product has been ordered.

6. **New Classes**

We are getting close to launching some new obedience classes which will initially be held as novelty events but will eventually become part of the regulations. This includes a class with no heelwork but with some different exercises including a directed retrieve.

7. **Train the Trainers**

We will be kicking off the next train the trainers seminars shortly using Karen Sadler as the instructor starting with Wellington in October and then Auckland in December. Christchurch will follow, possibly in late January or maybe early April. The intention is for this to tie in with Dogs NZ dog training instructor accreditation with Companion Animals NZ.

8. **Capex Committee**

We now have a Dog Training Representative for the Capex Committee (Wendy Champion)

Executive Council discussed the report and the issue of entry fees to the NDS Dog Training Invite Show. Dog Training Committee are to receive all entries fees which after the deduction of the cost of prize ribbons/certificates that have been ordered and show levies payable. The net proceeds will allow the Committee to confirm a show prize budget.

The issue of recognition of NZ Dog Training Association was discussed. While Dogs NZ remains in principle supportive of formal recognition of the organisation it cannot do so while it retains “NZ” in its name without a rule change agreed at ACOD.

Moved: GC; Seconded: JB; - Report Received

JUNIOR DOG TRAINING COMMITTEE REPORT

Verbal report by GC on the following report received from Polly Catlin-Maybury (Chair)

The Junior Dog Training Committee have been very much focused on fundraising over the past year, given the rising costs required to run the annual camp without increasing the fees for both children and adults attending. Our efforts have been very successful with various raffles returning more than \$5k so far, with one running at the time of writing for two pairs of Merrell Shoes, and another in the pipeline together with a Christmas doggie mega hamper in the run up to Christmas. Our second annual Benefit show was also very successful, returning more than \$6,500 in profit. The 6x Jumpers Champ and 4x JDT classes was held at the Cambridge Dog Training Club grounds. The club was extremely supportive of our efforts and have invited us back next year - dates are currently being worked through. We are extremely grateful to all the sponsors who support us through financial donations or gifts of products or vouchers that enable our fundraising to be so effective.

September signals a change of focus for us, however, as we begin the task of delivering the annual camp once more. The next one is back at Woodend near Christchurch 15 -19 January 2024 (a favourite venue for us all) and excitement among our members is already started to climb. Camp Director Cam List is already identifying his team of trainers and guest presenters while the committee support him and his deputy director Sian Remon by coordinating agility equipment, dog trailers, poo bags, Possum, loaned dogs and items for the goody bag for each camper. Invitation for the VIPs for the final night will be sent closer to the time.

We are expecting a good showing once more from our members at NZDAC this after the success of JDT members last year (Committee member Paige Catlin-Maybury and her dog Tyme were awarded top starters and top 500 dog at the event) and we have a strong team for the Interzone competition. Entries for the JDT classes and the Young Handler of the Year divisions are high and provide another opportunity to showcase the abilities of our members to the wider agility community and the public.

Moved: GC; Seconded: CR; - Report Received

CAININE GOOD CITIZEN COMMITTEE REPORT – JULY 2023

Report presented by Arend van den Bos (Chair)

Dogs NZ CGC Committee meeting

Since the last EC report, Dogs NZ CGC Committee meetings via Zoom were held on Sunday July 30th. Next two meetings' Dogs NZ CGC Committee meetings are scheduled for Wednesday August 30th and 24th September 2023.

Café Exercise

The approved Bronze Café Exercise has been incorporated as part of the CGC Bronze criteria. Assessors shall be asked to provide feedback on this exercise, the results of which shall be collated and presented to the EC for their February meeting.

CGC Assessment Management

It became clear to the CGC Committee that there was a considerable variation in how various CGC Societies managed CGC Assessment days. Particularly when large numbers were involved.

All Dogs NZ Registered CGC Societies have therefore been asked to share their management plans so that a coalition of ideas could be created and published in order to assist those encountering difficulties with this issue.

CGC Assessment Notifications

In my last report, a request was made of the EC to advise on what (if any) actions may be taken with registered CGC societies that have persistently failed to advise Dogs New Zealand of their intent to host a CGC Assessment(s) date. This request is resubmitted by way of this report.

ECAP: EC feedback on any action to be taken regarding a society's failure to comply with a CGC Manual requirement. That is, notification of an impending CGC Assessment.

Online Examinations

Good progress has been made concerning the development of an online examination programme for CGC candidates. Issues of who funds and administers the programme are still to be resolved.

Urban Program

A proposed Urban Program, to be run concurrent with the Dogs NZ CGC program is continuing to be developed, with excellent progress having already been achieved.

Applications and Appointments

EC endorsements are sought for the following to be approved Canine Good Citizen Basic Assessors:

Freya Newton (Whangarei Dog Association)

Keagan Bonett (North Canterbury Dog Training Club)

Moved: SM; Seconded: GC; - Approved

REPORT RECEIVED

SCENT WORK COMMITTEE REPORT Sept 2023

Report presented by Arend van den Bos (Chair)

1. Dogs NZ Scent Work Committee

At the time of writing this Dogs New Zealand Scent Work report, there have been two Scent Work Committee meetings conducted through "Zoom." July 2nd and August 6th, 2023.

The next two scheduled meetings are September 3rd and October 1st, 2023.

2. Scent Work Committee Administration

The Dogs NZ Scent Work Committee were informed by Dogs NZ that Joanna Upton shall be replacing Shiree Brockie.

The Dogs New Zealand Scent Work Committee have been advised that the Dogs NZ EC wish to establish Dogs New Zealand Scent work as a more autonomous Code requiring it to be administered by an elected committee. While there are still some matters regarding this needing discussion, it is intended to be fully implemented by 1st July 2024.

It was pointed out that the listing for the Dogs New Zealand Scent Work Committee on their Webpage was not accurate. This has subsequently been corrected.

A new online entry system, developed by Chris Richardson is to be trialed for an upcoming Scent Work Trial.

3. Dogs NZ Scent Work Regulations

Some discussion regarding who is responsible for ensuring pre-requisite entry requirements are met, established that the current regulations (8.2 & 8.4) may not be sufficiently clear in establishing responsibility. A rewrite of these regulations is therefore being investigated.

It was pointed out that the recent decision by the Dogs New Zealand EC to restrict entries to two for non-Dogs New Zealand Members is not yet written in the current Scent Work Regulations. Given that the Dogs New Zealand Scent Work Regulations is printed only twice yearly, this will not be published until later this year. In the interim, Trials Secretaries will be informed to ensure the EC decision is upheld.

4. Dogs New Zealand Scent Work Judges Appointment/Promotions

EC endorsement is sought for the following, having completed all regulated pre-requisite requirements:

Amerillis Farmer – Excellent Exterior and Master Containers.

Jo Miller – Advanced Vehicle.

Adelle Williams – Novice Containers; Novice Interior; Novice Exterior and Novice Vehicle.

Moved: JB; Seconded: CM; - Approved

5. Dogs NZ Scent Work Members.

Currently, the Dogs NZ Scent Work Register indicates a roll of 563 of which 82% are current Dogs NZ Members.

Moved: LD; Seconded: CR; - Report Received

FORRESTER PARK COMMITTEE REPORT

With the new security cameras installed, we have found some discrepancies in bookings and timing which we are currently correcting by developing a clearer booking procedure. We have also identified the users which are not correctly locking the door and I am happy to say this has now been sorted. There has been a number of repairs in the kitchen, a new hot water system installed and a new air fryer oven replacing faulty equipment.

In July we had all four Dunedin All Breed Clubs combining to run their open shows. With 90 entries this is the largest entries we have had in Dunedin for open shows. It was a successful weekend with everyone working together and supporting each other for the greater good. We also ran our 3 x Benefit Show weekend in August with a poor entry of only 190 dogs. This clearly supports the need for change.

We have re applied for a date change for our benefit shows in conjunction with Waikouaiti Kennel Association to Kings Birthday Weekend 2025 onwards with the hope of being able to run 5 shows over the long weekend and to be independent on the show calendar. A need to draw more entries from abroad and the benefit shows being important income for our venue, the Committee hopes to have your support in this matter so we can build on this to make a more financially rewarding 3 day weekend for Dogs NZ benefit and

we feel this supports surrounding clubs by freeing up dates and utilising the only indoor venue capable of running full shows in the south.

As Chair I am very proud to be part of such a supportive and committed Forrester Park Management Committee.

Moved: STT; Seconded: MH; - Report Received

NZDJA COMMITTEE

Since the last communication with the Executive Council NZDJA has held its AGM in Auckland on weekend of 2 July 2023. There was excellent conversation of the way forward for NZDJA and the judges training and examination processes. It is not the task of the NZDJA Board to bring these ideas to life.

On the day prior to the AGM we held a seminar and this was a great frontrunner to the discussions held at the AGM

We have held our two rounds of practical exams, one in Auckland on 15 and 16 July with 70% of candidates passing, including two candidates whom passed their 7th group. The other practical exam was held in Christchurch on 29 July with an 80% pass rate. All successful candidates have been referred to you for ratification.

The Board is in the process of reviewing the form of the practical exams, this includes the use of an open show format, timing and number and mix of examiners.

The Board will be holding a workshop in Sept to review both training and examination processes and any on flowing changes to regulations (if any). It would be good to have time to present these to EC following the completion of this process.

Acknowledgement of both the Canterbury and Auckland branches for hosting the exams.

The Board has also made the decision to hold two Championship shows and the intent is to raise funds for NZDJA and also enable dogs to be available for the exams, the format and how this is run will be one of the subject matters in September.

Executive Council discussed the report and desire of NZDJA to host two championship shows. NZDJA will need to upgrade their recognition status to be able to hold a championship show under NZKC rules and show regulations.

REPORT RECEIVED

<p>8. GENERAL BUSINESS/CHAIRPERSON SUM UP/EVALUATION OF MEETING/NEXT AGENDA ITEMS</p>
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GENERAL BUSINESS

Strategy Working Group: Club Amalgamation & Private Licences:

- E.C. approved the appointment of Susan van de Pol, Rob Carole, Lavina Diamanti & Angela Dryden to the working group.
- MH & ST to develop working group TOR.

Strategy Working Group: Governance

- MH briefed E.C. on the formation of a working group to conduct a governance review of Dogs NZ.
- Initial members include John Green, Tony Kessler, Rosemary Cleator (Dog Training) & Reece Smith (Agility). E.C. discussed who else they would like to approach to join the committee.
- MH & ST to develop working group TOR.

Event Cancellation Protocols

- Event cancellation protocols to be reviewed by Regulations Committee and placed in Club Tool Kit site.
- Director Secretary mobile number to be placed on website and in NZ Dog World so Clubs can contact to notify intention to cancel as per show regulations.

Dogs on Report

- Guidelines for Show Managers re: Dogs on Report protocols to be received, updated and placed on Club Tool Kit site.

NZ Gun Dogs Trials Assn

- STT updated E.C. on the issues confronting the Assn and will be attending their AGM. Travel costs to be reimbursed from E.C. budget.

NDS

- SM asked the Director Secretary to arrange hotel accommodation for JB for Monday and Tuesday of NDS Show week.

Apologises

- STT asked for leave from November E.C. due to show manager commitments for his club.

Moved: Chair; - Approved

EXECUTIVE COUNCIL MEETING DATES 2023

Next Meeting

- 25-26 November (Wellington)

2024 Dates:

- 24-25 February
- 27-28 April
- 21 June (ACOD-22 June)

- 27-28 July
- 28-29 September
- 23-24 November

BH closed the meeting at 10:35am on 17 September 2023.