



Minutes of the Executive Council Meeting

Held on 11 September 2021

Via Zoom

1. INTRODUCTION/MINUTES

EXECUTIVE COUNCIL (EC)

Brian Harris (BH) President
Jill Brooker (JB)
Donna Hailes (DH)
Phil Johnson (PJ)
Nigel Trainor (NT)
Karen Sadler (KS)

Stephen Meredith (SM)
Keith Brown (KB)
Catherine McManus (CM)
Steve Tate (STT)
Fiona Hodgson (FH)

STAFF

Steven Thompson (ST) – Director Secretary
Nicola Wood (NW) – Executive Assistant/Administrator
Clive Phillips (CP) – Treasurer

APOLOGIES

None

WELCOME

BH welcomed the E.C to the meeting at 10am.

ADOPTION OF AGENDA

The E.C adopted the agenda and noted additional agenda items:

- Complaints report
- Draft August Accounts;
- North Island Venue Working Group Recommendation;
- Central Hawkes Bay Kennel Club

Moved: BH – Adopted

EMAIL VOTES

Eight recent email votes:

1. NZDJA: Clare Trevelyan promotion to Working Panel;
2. NZDJA: Christine McKenna promotion to Open Panel;
3. NZDJA: Margaret Wilson to sit Junior Showman Exam;
4. NZDTC: Tony McClelland promotion to Rally-O Novice Panel;
5. Ratification of Lisa Slade as Chair of Lower North Island Venue Working Group;
6. NZDJA: Caroline Matheson to sit Junior Showman Exam;
7. NZDJA: Betty Hanson (Hounds) & Erick de Boar (Gundogs) Promotion to Groups; and
8. NZDA: NZ Dog Agility Championship Contingency Planning.

Moved: KB; Seconded: JB – Adopted

DECEASED MEMBERS

The E.C noted the list of deceased members; Colleen Brooky (Pukekohe), G (Denise) Hart (Rotorua); Marilyn Switalla (Rangiora); Marie Cummins (Otane); Barry Catton (Hamilton); and Jenny Hamilton (Canterbury).

JULY 2021 / CONFIRMATION OF MINUTES

The E.C confirmed the 24 & 25 July 2021 meeting minutes.

Moved: KB; Seconded: CM – Adopted

FH queried why there is no Dogs on Report when in the 24 & 25 July 2021 minutes it was noted it would be on the agenda. ST noted due to a Zoom meeting we had to restrict the agenda to important items.

AUGUST 2021 / CONFIRMATION OF MINUTES

The E.C confirmed the 16 August 2021 meeting minutes.

MATTERS ARISING

There were no matters arising.

Moved: PJ; Seconded: CM – Approved
Received

2. FINANCE

FINANCE UPDATE

Treasurer's Report

- **31 July 2021**

Report provided by Clive Phillips (CP).

July – A surplus for month but below budget expectation

July Actual Revenue equal to Budget.

Dogs NZ head office (\$2.5k) and Wellington (\$0.5k) monthly revenue unfavourable to budget.

AEC, Dunedin, Gazette and Agility all recorded favourable revenue outcomes compared to budget of \$1.5k, \$0.5k, \$0.3k & \$1.1k respectively.

July Actual Expenditure unfavourable compared to budget by (\$13.6k).

Dogs NZ head office and Wellington were favourable to budget by \$0.8k & \$0.6k respectively.

AEC, Dunedin and Agility were unfavourable to budget by (\$3k), (\$6.1k) & (\$6.3k) respectively.

AEC unfavourable expenditure due laying metal on driveway. I don't believe this was included in budget.

Dunedin unfavourable expenditure due to carrying out R & M to address damage caused by flooding. Mostly timing difference but costs exceed insurance claim payment.

Agility unfavourable expenditure due to processing various expenses relating to ACOD, Meeting exps & honorariums in July. Mostly timing differences as recognised in prior months in budget. Also Show Levy exps unfavourable to budget by (\$1.6k). This is offset by lower but favourable Agility Show Levy revenue received by Dogs NZ during July.

Actual Year to Date Revenue favourable compared to budget by \$32k.

Operations that favourable compared to Budget Revenue for the Year

Dogs NZ head office \$15k, CGC \$1.5k, Gazette \$1.2k, Dunedin \$7.3k, Agility \$3.5k, JDT \$1.8k & Obedience (all regions) \$7k. Dogs NZ head office favourable revenue due to registry & web advertising. Dunedin's due to insurance claim payment & increased rentals. Agility, JDT & Obedience due to increased activities.

Operations that unfavourable compared to Budget Revenue for the Year

AEC (\$1.2) & Wellington (\$3.9k). AEC due to lower car parking revenue- maybe this item over estimated in budget as revenue is only slightly less than last year actuals. The reason for the Wellington Property unfavourable revenue is due to a decision not to invoice the annual car parking fees pending a decision on the future of the building -\$8k.

Actual Year to Date Expenditure favourable compared to budget by \$8.6k.**Operations favourable compared to Budget Expenditure YTD**

Dogs NZ HO \$15.9k, AEC \$3k, Wellington \$1.3k, CGC \$0.9k & JDT \$0.6k. Favourable outcomes due to sound cost control.

Operations unfavourable compared to Budget Expenditure YTD

Dunedin (\$5.4k) due to R &M, Gazette (\$0.7k) due to postage/courier, FCI (\$0.6k) due to judges expenses for Chch show, Agility (\$5.4k) due to meeting exps & equipment grants, & Obedience – all regions (\$1k) due to general & show exps.

Balance Sheet REMAINS STRONG - Cash and Property rich

Total cash to end of July \$1,821k, up \$159k since end of last financial year (March 2021).

Summary of Group Financial Results: – Income minus Expenditure

Monthly Results: Surplus unfavourable compared to Budget and Last Year's Actual.

July Month:- Income less Expenditure				
Actual	Budget	Last Year		
\$20,201	\$33,661	\$68,976		
Year To Date :- Income less Expenditure before Depreciation			Full Year 2020-2021	
This Year	Budget	Last Year	Budget	Forecast
\$116,464	\$75,865	\$174,438	(\$63,573)	(\$22,974)

Actual YTD results:-

- Favourable compared to Budget By: \$40,599

- Unfavourable compared to Last Year Actual By: (\$57,974)

Analysis YTD July 2021						
	Number			Income		
	2021	2020		2021	2020	
Litter Notification	677	617	10%	23,206	21,893	6%
Registrations	3,405	3,239	5%	90,949	84,866	7%
Transfers	2,635	2,147	23%	45,846	41,741	10%
Imports	106	98	8%	9,374	8,913	5%
Exports	75	53	42%	6,626	3,896	70%
Overall Total	6,898	6,154	12%	176,001	161,309	9%

Detailed Analysis

Doogs NZ (NZKC):- FAVOURABLE compared to Budget YTD by \$30.9k

Income \$15k FAVOURABLE to budget YTD.

Expenses \$15.9k FAVOURABLE to budget YTD.

AEC: - FAVOURABLE compared to budget YTD by \$1.8k

Income (\$1.2k) UNFAVOURABLE compared to budget YTD.

Expenses \$3k FAVOURABLE compared to budget YTD.

Dunedin: - :- FAVOURABLE compared to budget YTD by \$2k

Income \$7.3k FAVOURABLE compared to budget YTD.

Expenses (\$5.4k) UNFAVOURABLE compared to budget YTD.

Wellington Property UNFAVOURABLE compared to budget YTD by (\$2.6k)

Income (\$3.9k) UNFAVOURABLE compared to budget YTD.

Expenses \$1.3k FAVOURABLE compared to budget YTD.

Gazette: - BREAKEVEN compared to Budget YTD

Income \$1.2k FAVOURABLE compared to budget YTD.

Expenses (\$0.7k) UNFAVOURABLE compared to budget YTD.

Agility: - UNFAVOURABLE compared to Budget YTD by (\$1.9k)

Income \$3.5k FAVOURABLE compared to budget YTD.

Expenses (\$5.4k) UNFAVOURABLE compared to budget YTD.

JDT & JDS: - FAVOURABLE compared to Budget YTD by \$2.2k

Obedience (all regions):- FAVOURABLE compared to Budget YTD by \$6k

Club & Show Levies, Fundraising & NDOA Revenue are the drivers for the Favourable result

Balance Sheet & Cash Flow

- Cash balances INCREASED \$158.6k since 31 March 2021.
- Debtors \$27k less than at the end of last financial year. There is \$0.7K in the 3 month overdue category and \$1.8k in the Four month and older balances. The majority of the over dues are infringement penalties resulting from issues brought to EC attention and unpaid club levies.
- Prepayments \$4.9k (expenses paid in advance) - \$32.2k less than end of last financial year. The \$4.9k is the Sybiz (financial computer system) licence fees for 21/22 year \$2.5k, various Museum Benefit Show exps awaiting to be offset against revenue to determine final outcome for the benefit show \$1.9k. There is also \$0.5k of flight travel credits expected from Covid-19 cancelled flights.
- Accrued Staff Benefits \$55.8k represents the annual leave owing to staff. This has increased \$11.9k since 31 March 2021.
- Receipts Received in Advance figure \$105.4k on the balance sheet comprises the total of Receipts in Advance \$61.4k and Deferred Income Sponsorship \$44k.

The main items comprising the Receipts in Advance total are:-

Purina Sponsorship \$44k - This will be released into accounts in equal monthly instalments in new financial year

Obedience Regions NDOA monies \$23.6k - \$1.6k Nthn, \$14.7k Centrl, \$7.3k Sthn to be held until their next respective NDOA event.

Gazette advertising paid in advance \$1.1k

Bequest received by AEC \$30k – planned to be used for yet to be determined capital / R & M project.

Agility NZDAC entries received in advance of event \$6.7k

CP was present for this item.

The E.C asked CP if Dogs NZ were going to apply for the Government Covid-19 subsidy again. CP advised this time around we do not fit the criteria as Dogs NZ are in a good position.

CP spoke to the 31 July 2021 accounts noting Dunedin and Agility budgets were of concern.

CP spoke to the 31 August 2021 accounts. We are tracking better to budget and he is comfortable with how things are going. CP advised with the sale of the property he can provide a much more detailed budget at the end of October. CP noted the prepayments on the balance sheet for August relates to future show events. In summary, Dogs NZ is in very good shape.

STT queried the current financial policies. NT believes CP and ST need access to all other bank accounts and we have too many. The E.C discussed this issue noting it comes down to building trust over time with the current account holders. CP thinks it would be useful if FAR made the directive that all accounts come back under Dogs NZ and to minimise the number accounts. NT believes CP should write a paper to the FAR Committee with information and they make the recommendation to E.C as to how we move forward.

The E.C discussed and noted the financial report and accounts as at 31 July 2021 as well as the draft 31 August 2021 accounts.

Moved: SM; Seconded: CM – Adopted
Report Received

RISK AUDIT & FINANCE REPORT

The E.C discussed and noted the Audit and Risk report Provided by Anne Coulson Chair of FAR.

Moved: STT; Seconded: KB – Adopted
Report Received

NZKC GAZETTE COMPANY – RESOLUTION TO WIND UP

Report provided By Steven Thompson (ST).

RE: Motion to Deregister New Zealand Kennel Gazette Ltd

Moved:

That the New Zealand Kennel Gazette Limited (company number 161305) be deregistered from the NZ Companies Office and that any existing directors be discharged of any duties.

The E.C discussed and agreed to deregister the NZKC from the NZ Companies Office and that any existing directors be discharged of any duties.

Moved: KB; Seconded: STT – Adopted
Report Received

FINANCIAL INVESTMENT POLICY RECOMMENDATION

Report provided By Steven Thompson (ST).

RE: Protocols and Recommendation for Investment of Dogs NZ Funds

1. Background

In its July Meeting Executive Council, asked Management to review the current Financial Investment protocols in the Dogs NZ Financial Policies and to recommend a process for the investment of surplus Dogs NZ funds.

2. Current Financial Investment Policies

All financial investment for and on behalf of DNZ shall be approved as per the Delegated Financial Authority Schedule.

Executive Council may delegate financial investment to a committee of the Council and/or to the Director Secretary subject to the above and approved criteria, procedures and appropriate authority.

Upon approval from the Executive Council the Director Secretary will be responsible for actioning the investment of DNZ monies.

The Director Secretary is responsible for managing current financial investments of DNZ ensuring the best rate of return is realised. All such transactions shall be reported to the Executive Council.

The Director Secretary or designated authority shall provide monthly reports to the Executive Council on the levels of investment/borrowing and recording any positive or negative movements.

Financial Arrangement			
Approval of any single investment of funds over NZD 100,000.	Chair/Risk Audit Finance Committee	&	Must be a major NZ trading bank
Approval of any single investment of funds longer than 12 months	Chair/Risk Audit Finance Committee	&	Must be a major NZ trading bank
Approval of short-term investment of funds up to 12 months	Director Secretary Treasurer	&	Must be a major NZ trading bank

3. Proposed Investment of Sale Funds

Both the Director Secretary and the Treasurer are of the opinion that the current Financial Investment Protocols in the Dogs NZ Financial Policy document are suitable to manage the investment of monies from the sale of 11 Prosser St together with existing surplus funds.

After discussion with the Chair of Risk, Audit & Finance (RAF) the Director Secretary and the Treasurer propose the following actions for the management of Dogs NZ investment funds:

- Existing investment funds due will be rolled over in 60-90 day funds until the settlement of sales monies for 11 Prosser St are received in December.
- The Director Secretary and Treasurer will immediately enter into discussions with investment advisors from the Westpac Bank and ANZ Bank regarding proposals for the investment of surplus funds.
- Both investment proposals will be reviewed by the Risk, Audit & Finance Committee with a recommendation made to Executive Council as to which investment fund strategy we adopt.
- It is expected that a recommendation will be made by RAF and Management to the November Executive Council Meeting.
- The Director Secretary and Treasurer will manage any investment fund with ongoing oversight of Risk, Audit & Finance Committee.

The E.C noted the Protocols and recommendation for Investment of Dogs NZ Funds and discussed the proposed investment of sale funds.

NT noted the delegations need strengthening as it looks like it all falls with the Chair of FAR which it shouldn't. NT thinks the policy is in conflict and needs to be cleared up. His view is that delegated authority should rest with the Director Secretary/Treasurer and Dogs NZ President and FAR Chair. His other concern was that we should look further than trading banks for our investments. NT noted to seek the best advice on conservative investment portfolio and even if we even if we go with the banks we need to amend the policy. He suggested we go out for expressions of interest and bring them back to the E.C.

ST noted he will work with FAR to tidy up the wording in the policy. ST noted himself and CP will seek expression of interest from other fund investment managers as well as the two banks and bring back to the E.C in November investment proposals for their consideration.

Moved: KB; Seconded: CM – Adopted
Report Received

3. IMPORTANT ITEMS

2022 CONFIRMATION SHOW CALENDAR DISCUSSION

- **CHAMPIONSHIP SHOW RESTRICTIONS APRIL 2022 – MARCH 2023**
 - **CHAMPIONSHIP / OPEN SHOW REPORT FROM COLLEEN BEGG**
- **NZDJA LETTER RE APPOINTMENT OF NZ JUDGES**
- **NZDJA LETTER RE ADDITIONAL PRACTICAL EXAM**

Report provided by Steven Thompson (ST).

RE: Conformation Show Schedule 2022

1. Review of Conformation Show Schedule Restrictions

In November 2020 after consultation with clubs (via a survey monkey poll) and discussion at ACOD, Executive Council made the decision to adopt the following conformation show schedule restrictions:

- All conformation clubs to have one Champ Show and minimum of one Open Show from 1 April 2021 – 31 March 2022
- Clubs do not have their own benefit shows
- Reduce Dogs NZ properties to 2 benefit shows.
- This will be reviewed in September 2021 for the period 2022-2023.

The E.C are to discuss if we are to remove, amend or continue with the current show schedule restrictions so that any decision or consultation can be communicated to members in a timely manner.

Attached is a summary of Clubs use of open shows during the April 2021 – 31 March 2022 period prepared by Colleen Begg.

Proposed Motion 1: All conformation clubs to have one Champ Show and minimum of one Open Show from 1 April 2021 – 31 March 2023

The E.C discussed the motion.

Moved: NT; Seconded: SM - carried

SM noted NZDJA will be bringing a paper to a future E.C meeting on the issue of NZ judge's availability. .

CB to follow up with Clubs that haven't held an Open show and their obligation to do so. DH advised that she and CB are working on updating the show calendar on a daily basis.

Proposed Motion 2: Clubs do not have their own benefit shows until 31 March 2023

Proposed by NT/BH.

Moved: NT; Seconded: BH - approved

Proposed Motion 3: Reduce Dogs NZ properties to 2 benefit shows between 1 April 2021 – 31 March 2023

NT moved that our 2 properties have 1 benefit show per year.

Moved: NT; Seconded: - declined

BH put the original to the vote that Dunedin and Auckland get 2 benefit shows.

Moved: SM; Seconded: KB - carried

The E.C will review these show schedule policies again In April 2022.

2. Correspondence from NZDJA

We have received two attached letter requests recommendations for Executive Council consideration:

- Request for \$3,400 funding support for additional practical exams

BH advised at no point of time did he promise them money.

One minute's silent was held during the meeting for Jenny Hamilton who passed away this morning.

SM noted they would like assistance with 2nd set of exams. The E.C advised NZDJA should write to E.C which they did but they gave us no details on income stream for those exams.

NT moved that we request a full breakdown of income and expenses.

Moved: NT; Seconded: FH - carried

- NZ Judges quota for Championship shows and reinstatement of Ribbon Parade Panel

This letter plus additional documents recently received will be addressed at the next E.C. meeting.

3. Review of Horowhenua / Hibiscus Coast Show Weekend Decision

Both the Hibiscus Coast KC and Ardmore Management have asked Executive Council to reconsider its decision to allow the Horowhenua KC to hold its show weekend on 5/6 February.

Attached summary report from Colleen Begg.

The E.C discussed the report and agreed to leave our decision as is i.e. Hibiscus Coast get the last weekend in January, 29-30th 2022 and give Horowhenua weekend 5-6 February 2022.

Hibiscus Coast would have the first weekend in February for 2023.

Moved: NT; Seconded: STT – carried
SM opposed

SM requested that someone talk to the Clubs. FH noted we record the decision as per the 5 year calendar that went out in 2019.

BH noted an amendment to include the 5year calendar in our decision and went out for vote.

Moved: NT; Seconded: STT – carried
Vote Results – No SM/JB; KS: abstain

Report Received

2021-2022 COMMITTEE CHAIR APPOINTMENTS & COMPOSITION

Report provided by Steven Thompson (ST).

RE: 2020/21 Sub Committee & Committee Appointments

1. Updated Committee & Sub Committee List

Attached is the updated list of committee and sub-committees members as at September 2021.

I have received confirmation from the following Committee Chairs regarding new committee appointments that they would like E.C. to ratify:

2. Ratification of CGC Committee Appointments

- Crystal Currie

3. Ratification of Canine Health & Welfare Committee Appointments

- Julia Bryce

A report from Chair of CH&W is attached.

FH spoke to this report.

4. Ratification of Museum Trust Committee Appointments:

- Maree Saunders

5. Ratification of JDH Committee Appointment

- Helen Dupe

6. JBO Implementation Working Group

- Pam Douglas
- Karen McIntyre

7. Ratification of Forrester Park Management Committee Appointments

- Nigel Trainor

8. Issue to be resolved:

- Chair of YDS

JB moved Margaret Wilson as the YDS Chair.

Moved: JB; Seconded: KS – carried

ST noted report from Lisa Slade with nominees for the Lower North Island Venue Development Working Committee. The E.C discussed and ratified all of the above Committee appointments.

Moved: BH – carried

KS noted that Dog Training Committee still required a Deputy Southern rep.

Report Received

4. BENEFIT SHOW APPLICATIONS APRIL 2022 – MARCH 2023

The E.C discussed and noted the Dogs NZ Properties, Advices and Application papers.

Dogs NZ Properties

- Dunedin (3)
- Museum Trust (1)

Advices

Waimakariri KA

- Southland KA

Applications

- Ruahine KA
- Central Hawkes Bay KC

Report Received

5. REGULATIONS

NATIONAL COMPETITION REGULATION 1 (JDH)

Presented by Jill Brooker (JB)

RE: National Competition Regulation 1, Junior Dog Handler

1. Background:

We are looking at the Junior Showmanship manuals and have come across one regulation amendment that was agreed to by NZDJA some time ago, but never actioned.

It relates to the age criteria for those competing in the JDH competition. Below is the wording we would like changed.

2. Recommended Change to National Competition Regulation 1

1. Junior Dog Handler

1. Age

The competition is open for all Dogs NZ or JDS members aged 12 and under 18-19 years of age on the date designated for the Annual ~~International National~~ Junior Handler Final. (This complies with the requirements set down by the International Junior Handler Competition).

The E.C discussed and approved the Competition Regulation 1 (JDH) Amendment.

Moved: JB; Seconded: FH - carried
Report Received

Regulation Suspension of Show Regulation 2.1.3.3

BH recommended we suspend Show Regulation 2.1.3.3 until 31 March 2023. The E.C can review this alongside the Show Calendar review in April 2022.

Moved: BH; Seconded: - carried
Report Received

6. COMPLAINTS/DISPUTES

SUSPENSION OF KENNEL NAMES

Report provided by Steven Thompson (ST). The E.C agreed to suspend five Kennel Names for failure to abide by Registry Regulation 9.1.1 after receiving the final 28 day late warning.

Moved: NT; Seconded; FH – Approved
Report Received

SUSPENSION OF KENNEL NAMES

After reviewing a report provided by Colleen Begg (CB), E.C. agreed to suspend a Kennel Name for failure to register any dogs, litter or puppies from their current breeding operation.

Suspension will only be lifted if the breeder is willing to register all her breeding dogs and abide by registry regulations.

Moved: BH; carried

The E.C noted we will suspend their Kennel Name and advertise it in both DogiE news and Dog World. The E.C advised to add a note that it is not just pedigree dogs but Obedience and Agility dogs as well that are required to be registered.

Report Received

DISPUTES COMMITTEE REPORT

Report provided by Steven Thompson (ST). The E.C. discussed the report and adopted the recommendations from the Disputes Committee to resolve two formal complaints.

Recommendation 1: Suspension of membership.

Moved: KB Seconded: FH Carried

Recommendation 2: Fines for breeches of Registry Registration.

Moved: BH: Carried

CH&W CODE OF CONDUCT BREACHES

Report provided by Lauren James (LJ).

Information Only
Report Received

7. OFFICE REPORTS (READ ONLY)

DIRECTOR SECRETARY REPORT

Report provided by Steven Thompson (ST).

1. Key Strategic Plan Activities

With the draft Strategic Plan focusing on 5 key strategic priorities which have been incorporate into our annual business plan my Director Secretary report will focus on what initiatives we have underway to achieve our 10 year goals.

Strategic Priorities: Membership Value/ Support & Empower Clubs

Our focus with Purina is on the roll-out of Club Tool Kit project.

- Purina have completed the Website / Social Media / Print marketing template collateral which is now hosted on the POS website.
- Competition of the draft Club Marketing Basic Handbook and the Club Administration Training Handbook has been delayed until we complete the office move.
- We are aiming for a programme launch in October

Event collateral for the "Take the Lead" programme has been completed and distributed to both the NZDAC & NDOA committees for their upcoming national events. After the programme launch by Agility the focus will next be on conformation show events.

Strategic Priority: Expansion of Dog Training

Due to new financial payment standards adopted by all the banks any organisation using DPS payments systems have to meet a number of legal requirements. We have asked our lawyers to draft a legal MOU that all clubs using the Dogs NZ online registration programme with attached DPS will have to sign.

Once we have legal MOU completed we will roll-out a formal launch of the Dog training Registration programme + DPS system to clubs. The legal MOU can also be used for when we roll-out a DPS attachment for our show programme.

Strategic Priority: Registry Development

Priority One: FCI Show Programme (July – Sept)

- Sue Connor and her team have completed the basic build of the FCI show programme which will go live on Tuesday 7th September.
- We are planning on a soft launch of the show programme so we can trouble shoot any gremlins before pushing show enrolments in Dog-iE news.

Strategic Priority: Promoting Canine Health / Effective Advocacy & Strategic Stakeholder relations

Recent focus has been on the composition of the Canine Health & Welfare Committee. A list of 9 new applicants was sent to the Committee Chair for her consideration.

I am working on the draft MOU for the proposed research with Massey University on the discovery and utilisation of genetic information for NZ dog breeding. A draft will be presented to the next E.C. meeting for approval.

2. Key National Office Activities

Office relocation

While our lease started on 1 September 2021, COVID Alert levels have delayed the move of the office which we have rescheduled to 13/14 September. This move is conditional on the following tasks being achieved:

- Kitchen fit-out being completed.
- Telecom & web services are operational.

Our new furniture orders have been affected by the lockdowns so we will have a phased replacement of the furniture during the month of September. I am in the process of signing off the office signage designs with Purina and we expect to have all signage (both exterior & interior) in place by the end of September.

We are also in discussion with Robt Jones Holdings about leasing 3 carparks at 11 Prosser St to meet our current employer contractual obligations.

ST spoke to his report. The E.C discussed and noted the Director Secretary report.

Information Only
Report Received

MEMBERS AND CLUBS REPORT

Report provided by Colleen Begg (CB).

Annual Subscriptions 2021

The following clubs still have not paid their annual subscription

Norwest Dog Training Club	French Bulldog Society
Dominion Samoyed Club	Wellington Canine Obedience Club
Auckland Bulldog Club	Australian Kelpie Club
Sighthound Field Coursing Club	Pyrenean Mountain Dog Club
Waikato Poodle Fanciers Club	Otago/Southland Gundog Society
South Island Hound Club	SI Non-Sporting & Utility Dog Society
Auckland & Regions German SH Pointer Club	

South Canterbury Kennel Society - Change of Status

An application has been received by South Canterbury KA is downgrade their status with Dogs NZ from Affiliated to Recognised. They advise that they only have a small committee with 3 active

members able to the physical work and that is becoming harder to hold events because there are too few people to call upon.

They advise “we see this as a temporary measure for a year or two until we can recruit new, enthusiastic members to get involved”.

The club has paid its annual subscription to Dogs NZ, has filed an annual return in June 2021 and has held 1 Championship Show in April 2021 with North Otago KA.

South Canterbury Club

The E.C discussed the South Canterbury KC. Request. KS noted the same thing is happening in dog training clubs. NT requested we meet with them before they make their final decision.

BH noted that this issue will be put aside until November 2021 and give NT time to deal with the issue.

Wairoa Kennel Association & Napier Kennel Centre

These 2 All Breed Clubs hold their shows at the same time and same venue every year. For 2022 their normal show weekend in March 2022 is not available as The Horse of The Year Contest is being held in Hastings and there is already no accommodation free this weekend in the Hawkes Bay. The weekend after this is not available as this is the 2nd FCI shows in Auckland.

They were intending to swap with Hawkes Bay Kennel Association who were to join with Central Hawkes Bay Kennel Society on their dates of February 2022. This is now not possible as Hawkes Bay KA have already held their 1 permitted Championship show on 11 April 2021 and their next show would have to be held after 1 April 2022.

New Plymouth Kennel Centre also wish to change their dates to the second weekend in February permanently. This has been advertised in NZ Dog World and received 3 objections. It has not progressed as Hibiscus Coast /Horowhenua situation needs to be addressed first (one of those clubs may end up in that weekend in February perhaps). Pencarrow and Upper Hutt have expressed an interest in taking on New Plymouth's dates and this too has been advertised in NZ Dog World but cannot yet proceed as it may be that these dates will be needed for Wairoa/Napier.

Recommend that Hawkes Bay KA be permitted to hold their championship show with Central Hawkes Bay on 26 February 2022 as a special exemption, leaving Wairoa and Napier to hold their shows on 9 April 2022.

E.C. discussed the recommendation and believes that all clubs should follow the current show schedule guidelines,

Report Received

8. EXECUTIVE COUNCIL SUB-COMMITTEE & COMMITTEE REPORTS

AGILITY COMMITTEE REPORT

Report provided by Chris Richardson (CR).

Agility Committee Report

Firstly, I would like to thank the EC on behalf of the entire AC for allowing us the opportunity to present at your last meeting and have the discussion around the current culture, and we appreciate the support that has been given by the EC. There is a lot of work going on in the background to

ensure this project gets off the ground and ready to launch at the appropriate times, and we will be continuing to work on it over the coming months. We are all very excited to see the progress on this and how fast it has all come together and we can't wait to finally be able to reveal what we have been working on.

Due to the number of projects the AC currently has on the go, we have had a few meetings recently more frequently than we normally would; one in June after ACOD, another in July and we have just had a meeting last weekend in Auckland. Because of this, we are keeping a close eye on where we are currently tracking in terms of the budget as we are aware of the costs involved in holding face to face meetings, however given the projects we are undertaking at present these meetings have been crucial as there are things that require a lot of good solid discussion and planning, so we are prioritising the heavy lifting stuff for our face to face meetings while the menial stuff can be discussed online. Financially our working budget is looking pretty good, and we are tracking along nicely, so we will be aiming to keep it that way.

The AC has been working hard to also try and improve general dog and handler safety in the show environment as we have seen an increase on aggression reports and some of these could have been mitigated with better environmental management at shows, especially around ring layout and fencing, and we would like to try and improve on this further by encouraging clubs to just make a few changes and considerations when setting up for shows in regards to entrance and exits from the rings - this has been received quite well so far and in the cases where these changes have been implemented at shows, competitors have responded positively to it. There are also a few things that judges can do in terms of course design which will help better direct dogs toward the finish of the ring instead of back towards the entrance where the next dog is coming in.

NZDAC

The NZDAC for 2021 is well underway with entries pouring in and just over 2 weeks until they close. It is great to see that a number of the EC members are once again planning to attend this event. Given the current lockdown state of the country, there has been planning and discussion around whether the DAC will be able to be held at labour weekend still, and alternate dates in December have been looked at, and a decision will be made in the 2nd week of September. The Zone 2 organising have said that if they can't move the event to December, they will hand it over to Zone 4, they're not prepared to try a 3rd time.

The planning has also been started for 2022 in Zone 4, with venue confirmed and the AC are just working through some budget queries at present with the Zone 4 organising committee. A call has also been put out for interested parties in Zone 1 to form a committee for the 2023 NZDAC.

Judges

We have received an applications from:

- Liz Barlow for promotion to the Agility Panel.
- Vickie Byford for promotion to the Senior Panel.

Moved that judges' promotions be accepted and ratified by EC.

Moved: FH; Seconded: STT - carried

Sadly, we have also recently had a couple of our long serving judges retired. Peter de Wit, who has been an integral part of the growth of agility in New Zealand especially around the development of the AC website, and Fiona Ferrar who has been on the judging panel for 20 years. It is sad to see them stepping down from judging, but we will continue to see them around the agility circuit.

The E.C discussed noted the Agility report.

Report Received

DOG TRAINING COMMITTEE

Report provided by Karen Sadler (KS).

1. Dog Obedience Committee Meetings

Our meeting set for 5th September 2021 has been postponed till 3rd October 2021 due to a lack of quorum. Main issue here is the Southern region has no deputy.

2. Deputy Central Region Rep

Rosemary Cleator has been appointed as the Central Regions Deputy.

3. National Dog Show 2022 Auckland- no further on this as yet.

4. National Dog Obedience Assembly

We are all practising our Dancing☺ Still looking for a venue for the Central Region NDOA 2023.

5. Judge Appointments and Promotions

The following people have been approved for appointment or promotion on the judges' panels by email from the DTC:

- Tony McClelland to Rally O Novice panel

Moved: KS; Seconded: SM - carried

We have now acquired ratification for this judge from EC via email.

Can we please in future only accept Judging promotion/appointments from the Dog Training committee for Obedience and Rally O. As these come to us from the OJA and they make sure correct procedure is followed.

6. Selling a License to run shows Obedience/Rally O/Scenwork

The E.C noted this will be discussed at the November E.C meeting.

7. Top 20 Obedience dog in Dog World and online points with no reward money involved.

This needs to start from the 1st January 2022 till 31st Dec 2022.

8. Dog Trainers certification system:

Geoff Collins and Karen Sadler are planning to meet with David Lloyd from companion animals NZ, in the near future.

9. Rally O - Correspondence

KS queried whether or not NDOA can still go ahead at Alert Level 2. The E.C noted that it is the Dog Training Committee's decision if the event can go ahead or not and the E.C will support whatever decision that may be.

The E.C discussed and noted the Dog Training Committee report.

Report Received

FORRESTER PARK

Report provided by Anne McLachlan (AM).

Progress has been made with an online booking system & Angela Huntly will give an update on it at our next meeting. She is also in the process of setting up a Forrester Park Gmail account so office bearers do not have to use their personal addresses for FP business.

The DCC is happy with the removal of the offending words on the park entrance sign & are also going to erect their own sign to cover what we had to remove. Thank you to Purina Proplan for their assistance with this process.

We have to have a building consent for the roof drainage work & as the lease holder of the ground has to apply for it all documentation has been sent to Owen Graham, DCC, & we are awaiting an update from him.

Following questions about our financial performance Dianne Sprott, Treasurer, has produced a spreadsheet showing where our income comes from & is spent. We will be having a close look at how to best increase our income.

Benefit Show plans are well underway.

Once again Covid-19 is impacting bookings & causing cancellations, including the Health Clinic to be held 21st August.

We are pleased to welcome Nigel Trainor to the FPMC.

The E.C discussed and noted the Forrester Park report.

Information Only
Report Received

SCENT WORK COMMITTEE REPORT

Report provided by Arend van den Bos (AB).

1. Scent Work Committee Administration

Due to the international spread of the Dogs NZ Scent Work Committee, administrative matters are predominantly conducted electronically.

Since the last EC meeting, the Dogs NZ Scent Work Committee has dealt with:

- * One amendment to the Dogs NZ Scent Work Regulations (6.3.1).
- * One addition to an existing Dogs NZ Scent Work Regulation (9.14.1).
- * Authorizing a Qualifying Dogs NZ Scent Work Trial.

2. Scent Work Committee Voting

Since the last EC Meeting, two Scent Work matters have been required to be voted upon. Both were done electronically. These being:

- Amendments to Dogs NZ Scent Work Regulations 6.3.1 (passed by **majority**), and 9.14.1 (passed **by majority**). These proposed changes shall be presented at the appropriate time in the Regulation Section of the EC papers.
- Two applications (Hibiscus Coast Dog Training Club and Southern Golden Retriever Club) to host a Qualifying Scent Work Trial were received and passed (**Unanimously**).

3. Dogs NZ Scent Work Administration.

With the commencement of scheduling being required for Qualifying Dogs NZ Scent Work Trials as from 1st January 2022, and because all applications to host Scent Work Trials are received by the chair of the Scent Work Committee, it was decided in consultation with Colleen Begg that all schedules specific for Scent Work Trials would be drafted by the Scent Work Committee Chair and

submitted to the NZ Dog World Editor with a copy to Colleen. This will enable a Dogs NZ activities calendar to be maintained and used for further administrative purposes if required.

4. Dogs NZ Scent Work Calendar

A 2022 Calendar indicating when Championship Breed Shows; Obedience Shows and Agility Events has been sent to all Societies who have to date hosted a Dogs NZ Qualifying Scent Work Trial so that they are able to specify whether they wish to retain their previous date (location) for 2022. It will also enable other Societies wishing to host a Qualifying Dogs NZ Scent Work Trial in 2022 to surmise best date options for their area.

5. Appointment of Dogs NZ Scent Work Judges

Following the successful completion of their examinations, the following were approved by the Dogs NZ Scent Work Committee for promotion onto the Dogs NZ Advanced Container Panel subject to endorsement by the Dogs NZ EC. These persons being:

- Jim Wyeth
- Jo Searle
- Shiree Brockie
- Lyn Clearwater
- Arend van den Bos.

EC Endorsement is therefore sought.

Moved: JB; Seconded: FH: - carried

It is with considerable sadness that Sheelah Stevens has resigned from the Dogs NZ Novice Container Scent Work Judges Panel due to work commitments. Sheelah has been (and continues to be) a very active supporter for Dogs NZ Scent Work and the Dogs NZ Scent Work Committee has wished her well for all her future endeavors (which includes Rally-O Judging).

6. Dogs NZ Scent Work Trials.

On Sunday 4th July 2021, the All Breeds Dog Training Club hosted the first ever Dogs NZ Qualifying Novice Container Scent Work Trial in Auckland. Regrettably, despite many requests for feedback of this Trial, little detail has yet been provided so that entry numbers, results and general feedback are unable to be yet provided.

On Saturday 31st July 2021, the North Shore Dog Training Club hosted a very successful day of Dogs NZ Qualifying Scent Work Trials. Participants at this Scent Work Trial were provided with opportunities to participate Novice Container Searches and, for the first time in New Zealand, since being adopted by Dogs NZ in June, Novice Interior and Vehicle Searches.

This Scent Work Trial was attended by thirty-five participants from as far afield as Gisborne and Whangarei.

Over the weekend of 31st July/1st August, the first ever Dogs NZ Scent Work trials were held in the South Island, hosted by the Canterbury Kennel Association. A very full programme that included opportunities to participate in Novice Container; and Novice Interior searches as well as, and for the first time in New Zealand, a Novice Exterior search. An exceptionally successful Scent Work Trial, participated in by twenty-two participants who came from as far afield as Nelson, Timaru, and Dunedin.

Currently, Qualifying Scent Work Trials have been approved for:

- Hibiscus Coast Dog Training Club on 4th September 2021.
- Taieri Canine Training Club on 16/17th October 2021 (which will feature an inaugural Dogs NZ Qualifying Novice Vehicle Search).
- Tokoroa Dog Training Club 4/7 November 2021 (which will feature an inaugural Dogs NZ Qualifying Advanced Container Search).

- o Southern Golden Retriever Club on 15/16 January 2022.

7. Introduction to Dogs NZ Scent Work” workshops.

Limited attendance due to size of venue, but nevertheless fully subscribed, a very keen group of fifteen persons attended an “Introduction to Dogs NZ Scentwork” workshop in Alexandra on 17th July 2021.

Those attending were predominantly from the Central Otago Region, very keen to establish canine activities in a region that has otherwise been largely devoid of opportunities to participate in Canine activities.

This workshop was largely established through an interest expressed by a few individuals, and it is hoped that not only will the workshop evoke further Scent Work activity, but also a range of other Canine activities in the area.

8. Dogs NZ Scent Work Judges.

Currently, there are seventeen Dogs NZ Novice Container Scent Work Panel Judges, of which eleven have judged, at least once, in an official capacity at a Qualifying Dogs NZ Scent Trial. Two others have recently received contracts for Qualifying Dogs NZ Scent Work Trials to be hosted within the next six months.

9. Dogs NZ Scent Work Members.

At the time of writing this report, there are four hundred and fourteen persons listed on the Dogs NZ Scent Work Register. This, fabulously, exceeds the expected 400 members anticipated to be registered by the end of 2021, and represents an increase in membership of 13% since the last Scent Work report. 72.5% are currently Dogs NZ members, with current non-members increasingly becoming members exponentially with their interest to participate in Qualifying Dogs NZ Scent Work Trials.

The E.C discussed and noted the Scent Work Committee report.

Moved: KB; Seconded: JB - ratified
Report Received

9. GENERAL BUSINESS

KS requested that we postpone any Rally-O survey until E.C. can discuss correspondence from members of the Dog Training Committee.

10. CHAIRPERSON SUM UP / EVALUATION OF MEETING / NEXT MEETING AGENDA ITEMS

BH thanked the E.C for this meeting.

The E.C noted the upcoming meeting dates.

EXECUTIVE COUNCIL MEETING DATES (2021/2022 term)

October 2021, Zoom meeting early evening during the week of 4-8 October
20-21 November 2021, Christchurch

BH dismissed the Judicial Committee members from the meeting at 1.17pm on 11 September 2021 as E.C. discussed Disputes Committee Report.

Meeting finally ended at 2pm.